

# Meeting Minutes

## Executive Committee Meeting

July 7, 2014

**Opening:** Commadner, Ray Baker, called the meeting to order at 6:03 PM.

**Finance:** Charlie Baker provided the finance report (attached). Patricia Downing moved to accept the report as read subject to audit. Lance Olson provide the second. Motion unanimously approved.

**Minutes:** Susan Junker read the minutes from the previous Executive Committee; accepted as read.

### OLD BUSINESS

**Committee Assignments:** Ray Baker identified that the only Committee assignment change was that Hubmaster was now Susan Junker. CERT assignment is awaiting feedback from Carey Reed regarding County way forward.

**Website / Hubmaster Update:** A motion was made to begin Hubmaster communications with one e-mail communication per month and to send out quarterly newsletters to those without e-mail. Lance Olson provided the second. The intent is to increase communication with members while keeping costs to a minimum. Susan Junker provided the following website statistics:

- Usage steadily increasing: surges occur prior to patriotic holidays
- 131 hits on June 14<sup>th</sup>
- 144 hits on July 3
- Average hits are between 50-60 per day
- Google Search is the highest search tool with 25+referrals for the month of June
- Photographs have been added for Installation, Boys State, July 4<sup>th</sup> Parade, and Flag Retirement Ceremony on Flag Day with the Boy Scouts
- Focus areas for July and August will be Membership page, BHV, and Service Officer

**Safety Incident:** The Insurance report is available for the Executive Committee members to read in the office. The claims adjuster will meet with Charlie Baker on July 8, 2014.

**Boys State:** The Boys (and Girls) State attendees will attend the August 19, 2014 Membership Meeting for the purpose of providing feedback on their respective experiences.

## **NEW BUSINESS**

**Chaplain “Leave Behind” proposal:** William Bowie provided several designs for a one page document to provide to veterans that are visited in local nursing, rehabilitation and VA facilities. The Committee assisted with selection and approval of the format. Helmut Koenig is a veteran new to Cedar Creek. There are still 4 veterans in residence at Bandera Rehabilitation and Nursing Center.

**Pancake Breakfast:** A pancake breakfast will be held on August 9, 2014, as a membership drive kick-off from 7a.m.-11a.m. Clay Baker will be the chief cook and others have also volunteered. Additional coordination is underway with the Auxiliary.

Adjournment: There being no additional new business, Charlie Baker moved to adjourn. Patricia Downing provided the second. Meeting adjourned.

## **ATTACHMENTS:**

- 1 – Attendees Sign-In List
- 2 -- Finance Report

Raymond E. Baker, Sr.  
Commander  
American Legion Post 157

Susan L Junker  
Adjutant  
American Legion Post 157